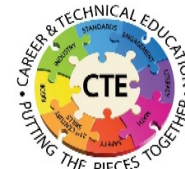




Virgin Islands Career and Technical Education Board APPLICATION REQUIREMENTS 2022/ 2023



The V.I. Career and Technical Education Board is pleased to provide U.S. Virgin Islands students pursuing studies in career and technical education with the opportunity to apply for an Albert Ragster, Sr. or James Petersen, Jr. Scholarship Grant.

Please use the checklist below to ensure your application is complete. Please carefully review the eligibility criteria and other information provided with this application and read the following important reminders.

- 1** Your responsibility is to ensure that a complete application packet and recommendation forms were submitted to the address below before the application deadline.
- 2** Recommenders must send their completed recommendations directly to the address below.
- 3** Applications lacking required information will be considered incomplete and will be discarded.

Please checkmark (✓) completed items

Application Form

- ☐ Reviewed eligibility criteria and other information provided with this application
- ☐ The completed and signed application, including responses to requests and questions on page 2.
- ☐ Ensured three (3) completed recommendation forms were sent directly to the address below.
- ☐ 250-word Essay (*Please see Scholarship Guidelines for Essay question*)

Required Supporting Documents

- ☐ Proof of Citizenship (*Acceptable Documents: Birth Certificate, Unexpired Passport; or Permanent Resident Card*)
- ☐ Social Security Card
- ☐ Original Transcript
- ☐ Evidence of Acceptance to an accredited Institution.

Transcripts

- ☐ Official academic transcript requested to be forwarded directly to the applicable V.I. Career and Technical Education Board Address listed below.

Deadline

- ☐ The complete application packet must be received on or **before** the deadline.
- ☐ Any recommendation forms received after the deadline will **not** be reviewed.

Return the completed application directly by uploading it on the next page. As with all your submissions, it is your responsibility to make sure they are in our hands! Call to make sure we received your documents.

St. Croix Applicants:

V.I. Career and Technical Education Board
P.O. Box 5166
Christiansted, Virgin Islands 00823
Phone: (340) 719-0031
#35 Castle Coakley (2nd floor Caribe Home Center Building)

Physical Address:

St. Thomas/St. John Applicants:

V. I. Career and Technical Education Board
800 Nisky Center Suite 210
St. Thomas, Virgin Islands 00802
Phone: (340) 714-7437

Physical Address:

Indicate on the envelope:

SCHOLARSHIP APPLICATION